

## COALESCCE

### Action Planning and Best Practice Toolkit Development



## Workshop brief

28 – 30 January 2019, Sofia, Bulgaria

## Summary

From 28th till 30th of January 2019 in the framework of COALESCCE project in Sofia, will take place our interregional workshop “Action Planning and Best Practice Toolkit Development”.

The workshop will bring together participants being COALESCCE project partners and stakeholders from Bulgaria, Germany, Hungary, Italy, Romania, Spain and UK.

During the interregional technical workshop we will discuss the Action plans to be drafted by each COALESCCE project partner, the methodology for monitoring of their implementation and the development of Best Practice Toolkit. The success of the action planning process depends on the level of stakeholder activation and involvement and adequate definition of activities.

With the presentation of Best Practices by each partner, 7 real examples will be presented that demonstrate synergies and mutual learning between the partner regions. Consequently, the participating project representatives will be invited to discuss and present their achievements and also their challenges, learn more about further European initiatives, see how projects could support each other for mutual regional benefit and understand how the Interreg Europe Policy Learning Platform could help them to improve the effectiveness of regional policies with regards to community energy.

The workshop will be divided into the following main sessions:

**Session 1 Development of Best Practice Toolkit:** Monday, 28<sup>th</sup> afternoon and Tuesday, 29<sup>th</sup> January in the morning

**Session 2 Action Planning for partners:** Tuesday, 29<sup>th</sup> in the afternoon and Wednesday 30<sup>th</sup>, January the whole day

The workshop will take place in the Information Centre of the European Commission building in Sofia, Rakovsky Street. Only on Monday afternoon, the meeting will be in the conference room of Arena the Serdica Hotel.

The participants will be accommodated in Arena Di Serdica hotel, Sofia, Budapest Str.

## DRAFT AGENDA

### **Session 1: Development of Best Practice Toolkit**

**Mediator Louise Marix Evans**

**Monday 28<sup>th</sup> January, 14:00 – 17:00, conference hall Arena Di Serdica**

**Tuesday 29<sup>th</sup> January, 9:00 – 13:00, Information Centre of the European Commission building in Sofia**

Monday afternoon and Tuesday morning meetings will focus on development of the best practice toolkit. During the meetings, each partner will present one or two best practices from their regions. The stakeholders holding the respective best practice will present the best practices. It is preferable to include short video in the presentation of the practice. The presentation will be followed by questions and answers from partners interested in transferring the best practice to their region.

The session will feature discussions on how to develop the toolkit, what measures need to be employed and included in the toolkit particularly around what needs to be in place in order to ensure successful transfer of best practice.

**Buffet Lunch: Tuesday 29<sup>th</sup> January, 13:00 – 14:00**

### **Session 2: Action planning process**

**Tuesday 29<sup>th</sup> January 14:00 – 17:00, Information Centre of the European Commission building in Sofia**

This session will be featured by a representative from another INTERREG EUROPE project awarded during the first call for proposals that has already been through the process of development of an action plan. It will also feature from the policy learning platform talking about their experience.

Main points of discussions are:

1. Activation and stakeholder involvement
2. Determination of region's potential
3. Determination of region's priorities
4. Definition of the activities /measures, drafted in the Action plan/

Stakeholders and partners should attend to be able to discuss their experiences in their own regions, give views on deliverability of the ideas and be able to suggest ways that their own region might focus.

**Session 2: Action planning process, continuation**

**Wednesday 30th January 9:00 – 16:00, Information Centre of the European Commission building in Sofia**

This session will set aside time for each partner to start thinking about their own action plan. This will be mediated by the colleague from another project who could be available to answer questions or guide the shape of the Action Plan, and advise on its development. Our idea for the morning is to arrange 7 tables one for each partner with the Project representative moving between each partner table. It will be important that we have tables that involve local stakeholders as well as project partners because we want to be able to analyse the deliverability of the action plan. We need feedback from stakeholders on whether what is being discussed will improve the progress of developing community energy in their regions.

**Buffet Lunch: Wednesday, 29th January, 13:00 – 14:00**

**Evening working dinner 19:00: Further discussions**

Thursday delegates depart